APPENDIX B

Quality Enhancement Review: 2021 - 22 Due Dates and Deadlines

Fall 2021 Reviews

Spring 2021  Informational Meeting for Fall and Spring Reviews
QER guidelines distributed and posted on the Provost’s Office website.
Unit chair/director begins preparation of self-study materials.

June 2021  Institutional Research information available. [Refer to Table Index and Data Availability (2020-2021) for specific dates.]

May 17, 2021  Deadline for submitting the names and vita of three potential reviewers and known unit/institutional affiliations to Lynn Hogan (lhogan@fsu.edu)

Summer 2021  Unit makes travel arrangements for external reviewer’s onsite visit.

August 9, 2021  Unit submits self-study material and faculty vitae via Survey Monkey. Instruction can be found on the QER website: https://provost.fsu.edu/academic-initiatives/qer/.

September/October 2021  External reviewer evaluates the program and submits recommendations to the Provost’s Office.
Following the visit, unit makes arrangements for external reviewer’s travel reimbursement. Contacts Provost’s Office (Susan Alexander) for funds transfer.

Fall 2021  Undergraduate and Graduate Policy Committees conduct reviews and make recommendations.

Spring 2022  Academic dean completes action plan for review by Academic Affairs.
Provost’s Office submits summary to the Florida Board of Governors for review.
Spring 2022 Reviews

Spring 2021  Informational Meeting for Fall and Spring Reviews

QER guidelines distributed and posted on the Provost’s Office website.
Unit chair/director begins preparation of self-study materials.

September 13, 2021  Deadline for submitting the names of three potential reviewers and known unit/institutional affiliations to Lynn Hogan (lhogan@fsu.edu)

October 2021  Institutional Research information available. [Refer to Table Index and Data Availability (2020-2021) for specific dates.]

Late Fall 2021  Unit makes travel arrangements for external reviewer’s onsite visit.

December 6, 2021  Unit submits self-study material and faculty vitae via Survey Monkey. Instruction can be found on the QER website: https://provost.fsu.edu/academic-initiatives/qer/.

January/February 2022  External reviewer evaluates the program and submits recommendations to the Provost’s Office.

Following the visit, unit makes arrangements for external reviewer’s travel reimbursement. Contacts Provost’s Office (Susan Alexander) for funds transfer.

Spring 2022  Undergraduate and Graduate Policy Committees conduct reviews and make recommendations.

Summer 2022  Academic dean completes action plan for review by Academic Affairs. Provost’s Office submits Summary to the Florida Board of Governors for review.