

## **External Reviewer Report Guidelines and Content**

### Completion of the External Reviewer Report

Below you will find the content for the External Reviewer Report completed in support of the Quality Enhancement Review. In order for Florida State University to take full advantage of your expertise and your time invest, we ask that you answer all of the questions. In some instances, a question or part of a question may not apply to the program(s) reviewed. If that is the case, please ignore the portion of the prompt that is not relevant. As an example, some questions relate to both undergraduate and graduate student experiences. For a reviewed program that does not have an undergraduate component, the response would focus solely on graduate students. If you have comments or observations you would like to make and do not believe they fit within the enumerated questions, please add those at the end of your report.

The final report is due to Maggi Vanos ([mvanos@fsu.edu](mailto:mvanos@fsu.edu)) two weeks following the campus visit.

### External Reviewer Report Content

#### *Curriculum*

Please comment on the breadth and depth of undergraduate and graduate academic programs offered by the unit under review. Are they in keeping with nationally comparable units?

Please provide an analysis of the undergraduate and graduate curriculum including discussions of its quality, rigor, currency and appropriateness for the discipline. Are there curricular areas of particular strength? Do any areas present concerns? Is the curriculum in line with current disciplinary practices and consistent with the goals of the University?

Please comment on the appropriateness of the Student Learning Outcomes for each of the degree programs. Are the current assessment methods appropriate? If not, what others do you suggest. In your opinion, does the unit regularly utilize results of student performance on the student learning outcomes in improve it curriculum? Please elaborate.

#### *Students*

Please comment on student perceptions of program quality, the student experience including advising, teaching, faculty attentiveness and overall satisfaction with the program. Do undergraduate and graduate students clearly understand degree and program requirements?

For all degree programs, provide an analysis of the placement rate and quality of placements (both employment and graduate schools) within the context of nationally comparable institutions. If a licensure exam data is provided, please comment on FSU's success rate compared to national outcomes.

How are Graduate Assistant (Teaching, Research, and other) assignments made and implemented in this unit, including but not limited to training and fit with graduate student goals? How do these practices compare to comparable or aspirational units in the same discipline around the nation? How do the unit's graduate stipends compare with national norms?

### *Faculty*

Based upon a review of Table 2, faculty vita and your conversations, please comment on the overall quality of faculty affiliated with the unit. Are there particular areas of excellence and/or concern? Please elaborate.

How does faculty productivity (publications, grant activity and creative experiences) compare to that of colleagues in similar nationally recognized units?

Does the unit have sufficient faculty to adequately support its curricular offerings including its graduate programs and committee responsibilities? If not, what adjustments would facilitate more effective/efficient instructional delivery?

How could the unit deploy current and upcoming faculty vacancies to enhance its national profile? Are there activities or foci that must be improved to be competitive nationally? Please elaborate.

### *Resources*

Please comment on the state and adequacy of physical facilities and technology supporting the unit including graduate office and research spaces.

What suggestions/comments for enhancing support from and/or collections in the University Libraries do you have?

Please comment on the level of staffing (both administrative, technical and advising) currently assigned to the unit. Is it in keeping with national trends for the discipline? Are there skill sets within the staff the unit currently lacks which, if present, would enhance its national standing?

### *Overall Analysis*

Please comment briefly on the overall state of the unit. Please identify at least three major strengths and weaknesses.

Are there opportunities the unit is currently not optimizing? If so, what are they and how could the unit take advantage of them?

Please provide recommendations the unit could undertake over the next five years to enhance its national profile. Please include suggestions that require new resources and those that do not.

### *Additional External Reviewer Comments/Observations*