UNIVERSITY AWARD FOR EXCELLENCE IN UNDERGRADUATE ADVISING

Questionnaire on the advising of: ____________________________________________ Full Name of Nominee

THIS QUESTIONNAIRE WILL NOT BE SEEN BY THE NOMINEE.
PLEASE RESPOND OPENLY.

To help evaluate this faculty member or A&P staff person for an undergraduate advising award, please CIRCLE/HIGHLIGHT (one per item) the answer that best represents your response to each statement listed below:

SA = strongly agree/almost always true  D = disagree/sometimes or rarely true
A = agree/mostly or often true  SD = strongly disagree/almost never true
N = neutral/neither true nor untrue  NA = not applicable

SA A N D SD NA is adequately accessible to students during office hours; during pre-registration, registration, and drop/add; and by appointment.

SA A N D SD NA is prompt for appointments.

SA A N D SD NA is a person who truly cares about students and with whom students can talk freely.

SA A N D SD NA knows the relevant academic requirements including prerequisites and requisites in related fields.

SA A N D SD NA has a thorough knowledge of courses and course content.

SA A N D SD NA knows enough about the administrative matters of the University to refer students to the appropriate office or person when necessary.

SA A N D SD NA helps students cut through red tape.

SA A N D SD NA discusses with students academic or career goals and progress toward those goals.

SA A N D SD NA encourages students to be self-reliant and to take the initiative in making decisions.

SA A N D SD NA helps students appreciate the challenges, values, and rewards of a university education.

What other information should be considered in evaluating this advisor for an award? (You may continue on a separate sheet if necessary.)
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

What is the name of your college (i.e., Arts & Sciences, Business, etc.)? __________________

Please note that this questionnaire is a critical element in determining recipients of the Excellence in Advising Awards! Please return the completed form to University Teaching & Advising Awards Committee, c/o Office of the Provost, FSU, 212 Westcott Building, Tallahassee, FL 32306-1310, or fax it to 850/644-0172, or e-mail it to mvanos@fsu.edu. DO NOT RETURN THE FORM TO THE INSTRUCTOR OR TO DEPARTMENT PERSONNEL. Deadline for returning questionnaire: FRIDAY, FEBRUARY 17, 2017.